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## Public Agreement on Provision of Prepress Services

City of Bishkek

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### 1. General provisions

- 1.1. This document constitutes an open offer (hereinafter referred to as the “Offer”) of the Contractor on the conclusion of a Service Agreement (hereinafter referred to as the “Agreement”) on the terms and conditions set out in this Offer.
- 1.2. Pursuant to Article 402 of the Civil Code of the Kyrgyz Republic, in the event of acceptance of the terms and conditions set out in the Offer and payment for services, the individual or legal entity that accepts this Offer becomes the Customer (acceptance of the Offer is equivalent to entering into the Agreement on the terms and conditions set out in the Offer) of services for prepress preparation of the article (hereinafter referred to as the “Customer”).
- 1.3. The current version of the Agreement is available at: <https://health-ksma.com/en/publication-terms>.

### 2. Subject of the Agreement

- 2.1. The subject of this Agreement is the Contractor’s provision of services concerning editing, prepress, electronic layout and/or make-up, publication on the website of the journal, and archiving of scientific and/or other texts provided by the Customer to the Contractor.
- 2.2. The Contractor shall render services only subsequent to receiving all positive reviews regarding the possibility of publishing the article in the journal.
- 2.3. By accepting the Agreement, the Customer agrees to the terms and conditions hereof, the terms and conditions of confidentiality, and confirms its unconditional consent to compliance therewith.

### 3. Terms and Conditions of Service

- 3.1. Based on the received Letter of Application with a manuscript of a scientific and/or other text from the author (the Customer), the editorial board (the Contractor) accepts the texts intended for publication in a printed mass media for editing on a non-remunerated basis.
- 3.2. The author (the Customer) who applies to the editorial office for the purpose of editing its scientific and/or other texts shall be obliged as follows:
  - transfer its manuscript to the editorial board by sending the same to the official email address of the editorial board;
  - at the request of the editorial board, the author (the Customer) must provide information and perform any actions necessary and sufficient from the standpoint of the editorial board to perform the order.
- 3.3. The editorial board undertakes to render the services within four (4) months from the date when the Customer accepted the terms and conditions pursuant to the Agreement. In exceptional cases, the term of performance of the terms and conditions hereof may be agreed with the author (the Customer) individually.

3.4. Services shall be considered rendered, and the terms and conditions hereof shall be considered performed at the time of the editor-in-chief's approval of the layout-original issue wherein the scientific and/or other text of the Customer is subject to publication.

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#### **4. Cost of Services and Payment Terms. Acceptance of the Agreement**

4.1 The Contractor shall render its services on a non-remunerated basis.

4.2 The Customer accepts the Offer and enters into the Agreement by making the first sending of scientific and/or other texts.

#### **5. Agreement Validity Period**

5.1. The Offer comes into force from the moment it is published on the Internet at: <https://health-ksma.com/en/publication-terms> and shall be valid until the Contractor withdraws the Offer.

5.2. This Agreement comes into force from the moment of the Customer's acceptance of the Offer and shall be valid until the parties perform their obligations hereunder in full.

5.3. By mutual consent of the Parties hereto, this Agreement may be terminated prematurely.

5.4. The Offer is not irrevocable, and the editorial board shall have the right to refuse to render services to persons who do not agree with the terms and conditions hereof.

#### **6. Personal Data**

6.1. By entering into this Agreement, the Parties grant each other the right and consent to the processing of their personal data for an unlimited term in accordance with the Law of the Kyrgyz Republic "On Personal Information". The use and dissemination of information constituting personal data of the Parties shall be performed exclusively within the limits necessary to ensure the activities and/or protect the interests of the Parties hereto and the performance hereof.

#### **7. Liability of the Parties and Dispute Resolution**

7.1. In the event of non-performance or improper performance of obligations hereunder, the Parties hereto shall be held liable in accordance with the current legislation of the Kyrgyz Republic.

7.2. All disputes and disagreements that may arise regarding the performance of the terms and conditions hereof shall be resolved through negotiations between the Parties hereto.

7.3. In the event of failure to resolve the relevant dispute through negotiations, the same shall be resolved in court.